

## Hutchinson Elementary School

Date: **October 28, 2024**

Time: **4:30 pm**

Location: **Hutchinson's Zoom**

Meeting ID: 848 652 6951 Passcode: tigers

- I. Call to order: Ms. May called to order at 4:41 pm
- II. Roll Call: Mrs. Atkinson called roll.

Role	Name <i>(or Vacant)</i>	Present or Absent
Principal	Melissa St. Joy	Present
Parent/Guardian	Ezsa Phillips	Absent
Parent/Guardian	Jasmine Clark	Absent
Parent/Guardian	Dedrina Steel	Present
Instructional Staff	Akithia Atkinson	Present
Instructional Staff	Angelle Sullivan	Present
Instructional Staff	Delisa May	Present
Community Member		
Community Member		
Swing Seat		
Vice Chair	Jhanai Clark	Present

Quorum Established: **A quorum was established**

### III. Action Items

- a. **Approval of Agenda:** Motion made by: **Angell Sullivan**; Seconded by: **Jhanai Clark**  
Members Approving: 5  
Members Opposing: 0  
Members Abstaining: 0  
**Motion Passes**
- b. **Approval of Previous Minutes:** *There were no amendments to the minutes:*  
Motion made by: **Ms. May**; Seconded by: **Jhanai Clark**  
Members Approving: 5  
Members Opposing: 0  
Members Abstaining: 0  
**Motion Passes**

- c. **Action Item 1: Filling Vacant seats for Officers and Community Seats.**  
**Motion:** Ms. St. Joy open the floor for nominations for Community Seat. Ms. St. Joy nominated Ms. Ezsa Phillips for the seat in her absence.  
Motion made by: [Ms. Sullivan](#); Seconded by: [Ms. Clark](#)  
**Members Approving:** 5  
**Members Opposing:** 0  
**Members Abstaining:** 0  
**Motion The Motion Passes**  
Ms. St. Joy spoke to Ms. Phillips pass qualifications. She stated that she is very supportive of the initiatives of Hutchinson Elementary and supports the vision of the school. A motion was made by Ms. J. Clark to approve Ms. Phillips as a Community Member and Ms. Sullivan 2<sup>nd</sup> the motion. Ms. Phillips was approved with a vote of 5 to 0.
- d. **Action Item 2: Adoption of the Meeting Calendar**  
Ms. St. Joy noted that Hutchinson's Go-Team needs 6 more business meetings by the end of the year. The meeting will be broken into 3 first semester and 3 second semester. Team members gave suggestions for possible meeting days. It has been suggested that Mondays or Tuesdays would work best for the staff members on the call. Ms. St. Joy suggested that the January meeting be held a little later in the month due to budget role out. Ms. May also suggested that the team schedule a meeting in December to include new Map Data. The Go-Team Rep, Ms. Gipson, suggested that the Hutchinson Go-Team meet at least once more this semester. All suggestions were taken in consideration. The team came up with the following dates:  
Nov. 18<sup>th</sup> 4:30 pm (Public Comments)  
December 16<sup>th</sup> 4:30 pm (Public Comments)  
January 27<sup>th</sup> 4:30 pm  
February 10<sup>th</sup> 4:30 pm  
March 17<sup>th</sup> 4:30 pm (Public Comments)  
April 21<sup>st</sup> 4:30 pm (Public Comments)
- e. **Action Item 2: Review/Update Go-Team Public Protocol. Motion:**  
Motion made by: [Ms. May](#); Seconded by: [Angelle Sullivan](#)  
**Members Approving:** 5  
**Members Opposing:** 0  
**Members Abstaining:** 0  
**Motion Passes**

## IV. Discussion Items *School Strategic Plan*

- a. **Discussion Item 1:** Ms. St. Joy reviewed the Strategic Plan. Hutchinson wants to increase Reading Proficiency for 3<sup>rd</sup>-5<sup>th</sup> grade to 20% by 2025. In addition, increase Math Proficiency for 3<sup>rd</sup>-5<sup>th</sup> grade to 20%. Increase the number of students absent at K-5 by 5% (not chronically absent) and increase the relationship between families and staff by 50% with participation in different activities. Ms. St. Joy reviewed the different ways we will accomplish the goals set for this school year. Ms. St. Joy asked for Glows and Grows from last school year. Ms. May noted that SEL is a GLOW. She wondered how we can continue to leverage our PBIS strategies to increase attendance. Ms. Clark stated that the teachers are intentional as a GLOW. She want to continue being intentional by strengthening the times it becomes difficult (teacher burnout). Ms. St. Joy stated that building teacher capacity as a Glow. The teachers are all Highly qualified. Three Grows were noted. They are as follows: Can SEL be enhanced? Maintain Intentionality and Continue math instructional support.
- b. **Discussion Item 2:** Optional School Uniform. The Hutchinson Go-Team reviewed the APS Board Policy as it relates to uniforms. The team must go through the process of community engagement to have uniforms or not. Must have community buy-in. The floor was opened for discussion about having uniforms as a choice or not. Ms. Gipson clarified that we need to engage the public to tell them that we are an optional school uniform. After the discussion, Ms. May made a motion to remove all languages noting that uniforms are optional at Hutchinson Elementary School. Ms. Jhanai Clark second the motion. There were no objections.

## V. Information Items

- a. **Principal's Report** Ms. St. Joy reviewed enrollment at leveling. Hutchinson met the enrollment by 1 student. Hutchinson is currently at 273 students. A summary of FY 25 Budget Adjustment was discussed, The Go-Team talked about upcoming events for the rest of the semester.
- b. **Information Item 2** Ms. Sullivan attended the Cluster Advisory Team meeting where they established a meeting calendar for their committee. In addition, she noted that their team developed ideas that would improve the South Atlanta Cluster.

## VI. Announcements There were no announcements

## VII. Adjournment

Motion made by: **Mrs. Atkinson**; Seconded by: **Ms. Steele**

**Members Approving:** 5

Members Opposing: 0

Members Abstaining: 0

**Motion**[Passes]

**ADJOURNED AT** 5:47 pm

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**Minutes Taken By:** Akithia Atkinson

**Position:** Go- Team Secretary

**Date Approved:**